



MEMORANDUM

TO: Carolyn Merry, Chair  
Department of Civil, Environmental, and Geodetic Engineering

Jennifer Cowley, Associate Dean  
College of Engineering

FROM: Susan S. Williams, *Susan S. Williams*  
Vice Provost for Academic Policy and Faculty Resources

RE: Required governance documents

DATE: February 12, 2013

I am pleased to approve the Department of Civil, Environmental, and Geodetic Engineering's Appointments, Promotion, and Tenure Document, dated January 21, 2013. This document will be kept on file in the Office of Academic Affairs. If any revisions are made to this document, a revised and dated document should be forwarded to OAA.

OAA is beginning to post all college and department governance documents on its website. In order to facilitate this, please send an electronic copy of this document to my assistant at [cormier.5@osu.edu](mailto:cormier.5@osu.edu).

Thank you.