



College of Engineering

Department of Civil, Environmental and Geodetic Engineering

CEGSP Annual Graduate Student Evaluation Overview

The Civil Engineering Graduate Studies Program's (CEGSP) annual evaluation process is an opportunity for students, advisors, and the Civil Engineering Graduate Studies Committee to review each graduate student's progress, recognize student accomplishments, address any areas for improvement, and establish goals for the upcoming year. The evaluation is intended to be collaborative and consultative, making sure that the student's needs are being met by the program and the advising relationship, as well as to ensure timely progress through the program. The annual completion of the graduate student evaluation is mandatory for all graduate students in CEGSP, and all sections of the review should be completed shortly after the end of Spring Semester. The information gathered in this process will be used by the Graduate Studies Committee to evaluate the extent to which a student is making reasonable progress, to identify opportunities for improvement for the program and advising, and to gather anonymous data for the annual assessment of the program's learning outcomes.

Graduating students should complete this evaluation as well! Those graduating in Spring semester are expected to submit this evaluation before the last day of classes for the semester. Evaluation information will be used for annual program assessment purposes, and graduating student data plays an important role in that assessment.

Instructions

- (1) Students complete the CEGSP Annual Graduate Student Self-Report, including the necessary attachments, by **Friday, April 2, 5pm**. Submission summary is sent to student and advisor(s) upon submission.
 - Survey link: https://osu.az1.qualtrics.com/jfe/form/SV_87yDBzBaFY9wPc2 (survey preview provided on the following pages)
- (2) Student meets with their advisor(s) to discuss the self-report and obtain their feedback and signature(s) on the CEGSP Annual Evaluation Advisor Form. Completed and signed CEGSP Advisor Evaluation Form should be submitted via email (copying advisor(s)) to ENG-CEGEGradProgram@osu.edu by **Friday, April 23, 5pm**. Students should save copies of self-evaluation and advisor evaluation for reference in future years.
 - CEGSP Annual Evaluation Advisor Form: https://ceg.osu.edu/sites/default/files/2021-03/CEGSP_Annual_Evaluation_AdvisorForm_0.pdf
- (3) The Graduate Studies Committee will review all responses and follow up with students and advisors as needed. Aggregated results will be used to complete annual program assessment.

CEGSP Annual Graduate Student Self-Report - SURVEY PREVIEW:

Student Name

OSU Email (this is where submission results will be sent)

Program

- MS - Nonthesis
- MS - Thesis
- PhD

PhD Students: pre- or post-candidacy?

- Pre-candidacy
- Post-candidacy (note semester in which candidacy was achieved below)

First semester in the program (current program)

Graduate Track

- Construction Engineering & Management
- Environmental Engineering
- Geoinformation and Geodetic Engineering
- Structural Engineering
- Transportation Engineering

Advisor(s)

Advisor(s) OSU email (this is where submission results will be sent)

- Advisor

Co-Advisor (if applicable)

Document upload - updated CV

Document upload - latest study plan (should be signed by advising committee and Graduate Studies Chair - Ethan Kubatko(.3))

Document upload - advising report (students can download a copy from their Student Center - buckeyelink.osu.edu)

Professional Activities

PROFESSIONAL ACTIVITIES

For the period Summer to Spring, please share information about any relevant accomplishments below. Please note that it is not expected for students to be able to report something in all or any of these categories; they are simply a guide for the sort of information students should consider reporting.

List specific items below -

Formal Presentations (indicate if presented at a conference, workshop, to an external group, to a sponsor, ...)

Articles or book chapters (indicate if published or under review)

Grants or fellowships applied for or awarded (specify applied/awarded and OSU or external)

Other Non-class Assigned Significant Products (Preparing annual reports, ...)

Internships

Awards

Membership or Active Participation in Professional Societies

Service to OSU Organizations

Progress Toward Degree

PROGRESS TOWARD DEGREE

MS students, in a few sentences, please describe your progress in any/all of these areas: progress toward completing coursework, progress in developing a thesis/project topic (e.g., initial stages, approved by advisor, etc.), progress in writing and defending your thesis, or master's exam/project; or other research/professional activities (i.e. field work, papers) in the past year.

PhD students, in a few sentences, please describe your progress in any/all of the following areas: Progress made in preparing for publication any research conducted before entering your present program, progress on candidacy exams (topics selected, committee formed, etc.), progress made on your research proposal (if applicable), progress made on your dissertation.

STUDENT GOALS

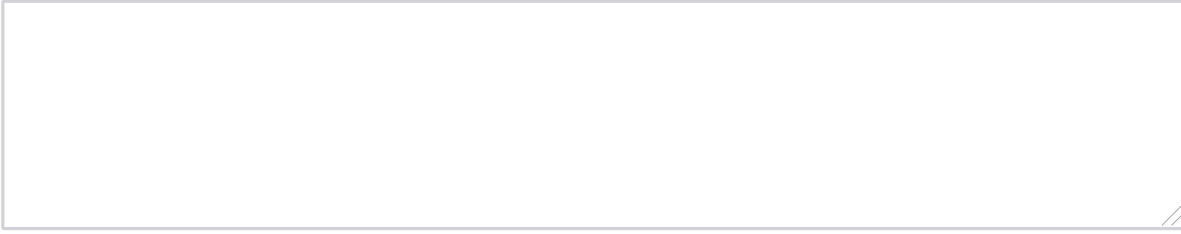
Referencing last year’s annual evaluation or incoming conversations with your advisor, have you met your academic, research, and/or professional development goals from the previous year? Please elaborate on what went well and/or what could have been better in a few sentences.

PROGRAM AND ADVISOR SUPPORT

In a few sentences, please share any positive efforts or practices on the part of the Civil Engineering Graduate Studies Program and/or on the part of your advisor(s)/advising committee, as well as any concerns or opportunities for improvement. It may be helpful to reference the Graduate School’s Graduate Advising Best Practices, including Graduate Student, Graduate Advisor, and Graduate Program Responsibilities: <https://gradsch.osu.edu/handbook/h-graduate-advising-best-practices>).

ADDITIONAL INFORMATION

Please note here any additional information that should be considered in evaluating your performance and progress (optional).

A large, empty rectangular box with a thin grey border, intended for providing additional information. The box is currently blank.